



KIWIFRUIT ADMINISTRATIVE COMMITTEE

Meeting Notice

March 17, 2011 – 1:00 p.m.

**Double Tree Hotel
1150 Ninth Street
Modesto, CA 95354**

The chairperson of the KAC has called for a meeting to be held on Thursday, March 17, 2011 at 1:00 p.m. Following is an agenda of the subjects to be discussed:

- 1) Call To Order
- 2) Roll Call
- 3) Establish Quorum
- 4) Review and Approval of July 29, 2010 KAC Meeting Minutes
- 5) Audit Presentation by Borchardt, Corona & Faeth Accountancy Corporation
 - a) Report on Audited Financial Statements Years Ended July 31, 2009 & 2010
 - b) Report on Compliance and Internal Control Over Financial Reporting
- 6) Manager's Report
- 7) USDA Report
- 8) Election of Officers
- 9) Appoint Public Members
- 10) Finance/Assessment Report
 - a) Assessment Collection
- 11) Appoint Ad Hoc Subcommittee on Diversity
- 12) Update on California Kiwifruit Commission
- 13) Formal Rulemaking Discussion
- 14) Approval of Internal Control Policy
 - a) Confirm Travel Expense Guidelines
- 15) Minimum Size Survey Results
- 16) Continuance of Regulations
- 17) 2011/2012 Standards/Regulations Recommendations
 - a) Minimum Size
 - b) Minimum Grade



- c) Minimum Maturity
- d) Pack Requirements
 - i) Size Variation
 - ii) Size Designation Chart
 - iii) Volume Fill Net Weight
 - iv) Container Markings
- 18) KAC Reporting Requirements
 - a) Collection and Distribution of KISS
 - b) Price Reporting
 - c) Modify KISS Reports
 - d) New Reports
- 19) *Closed Session* (if required)
- 20) Issues and Scheduling for Next Meeting
- 21) Adjourn

Please contact Nick Matteis upon receipt of this notice and indicate whether or not you will be attending this meeting. Office: (916) 441-0678, email: nmatteis@cgfa.org

Jim Sanderson, Chairperson
Kiwifruit Administrative Committee